



MANAGING CREDIT CARD NUMBERS

WHEN TO MANAGE CREDIT CARD INFORMATION



CARD NUMBER CHANGE

If you received a new credit card number from your bank, or a new card all together, you will want to update the card information.



EXPIRATION DATE CHANGE

As you are issued new credit cards from your bank, you will want to update the expiration date stored on the site. If this information is not updated, it will cause your credit card to decline during checkout.



ADDING MULTIPLE CREDIT CARD NUMBERS

Cowan Gear Store has the functionality to store multiple credit card numbers to provide an easier checkout process.

Continued on the next page...

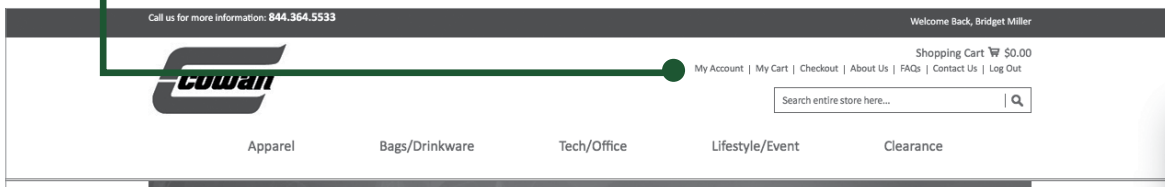


MANAGING CREDIT CARD INFORMATION

ACCESSING MANAGE MY CARDS

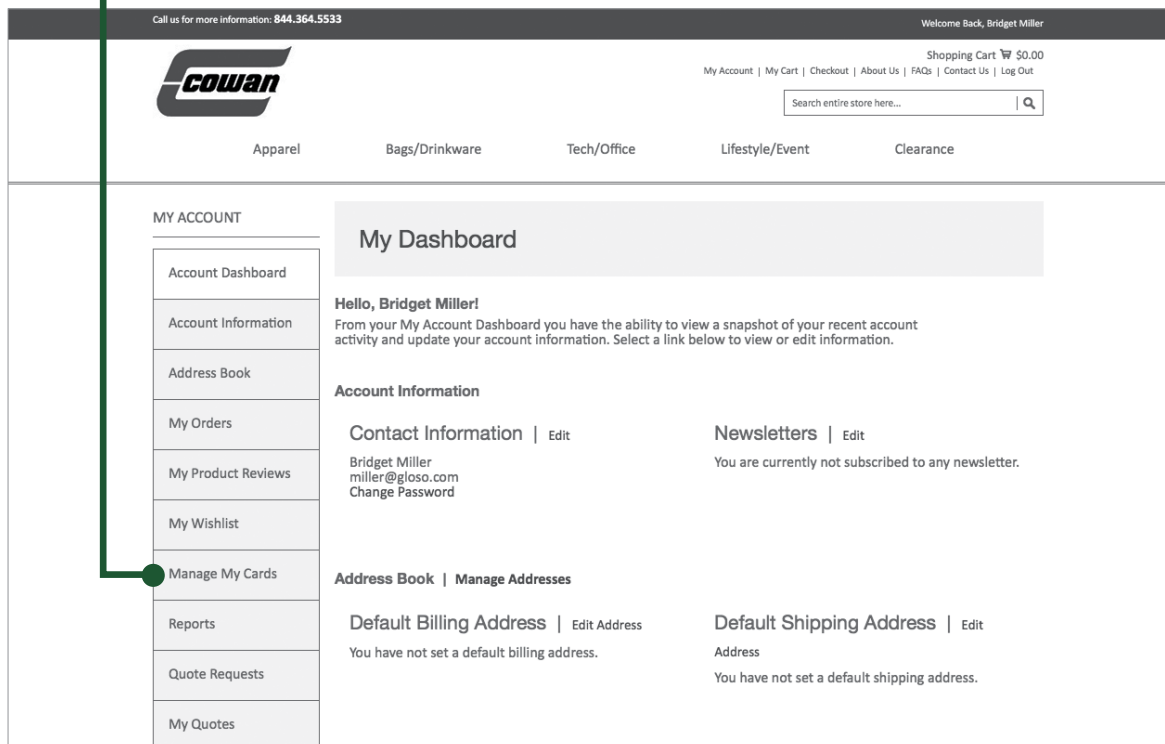
1

From the home page, click on "My Account" from the upper portion of the screen.



2

From the "My Dashboard" page, click on "Manage My Cards" from the left portion of the screen





MANAGING CREDIT CARD INFORMATION

ADDING A CREDIT CARD

1

If you don't have any saved credit card information, you will be prompted to Add a Credit Card number. Once completed filling in all fields, you will need to click "Submit". You are able to add multiple card numbers to your account to be used for an easier check-out process.

MY ACCOUNT

Account Dashboard

Account Information

Address Book

My Orders

My Product Reviews

My Wishlist

Manage My Cards

Reports

Quote Requests

My Quotes

Manage My Cards

You have not yet saved any credit cards.

Cardholder Information

First Name*
John

Last Name*
Smith

Street Address*
2741 N Central Park Ave

City*
Chicago

State/Province*
Illinois

Zip/Postal Code*
60618

Country*
United States

Credit Card Information

Credit Card Type*
MasterCard

Credit Card Number*
[Empty field]

Expiration Date*
07 - July
2021

Card Verification Number*
474

SUBMIT Cancel

You will then receive a pop-up box letting you know your changes have been saved.

Call us for more information: 844.364.5533

Welcome Back, Bridget Miller

Shopping Cart \$0.00

My Account | My Cart | Checkout | About Us | FAQs | Contact Us | Log Out

Search entire store here...

Apparel Bags/Drinkware Tech/Office Lifestyle/Event Clearance

MY ACCOUNT

Manage My Cards

Saved changes to the card.

Account Dashboard



MANAGING CREDIT CARD INFORMATION

EDITING/DELETING CREDIT CARDS

1

At any point, you can access "Manage My Cards" to either edit the current card you have on file, or to delete the card all together.

Call us for more information: 844.364.5533

Welcome Back, Bridget Miller

Shopping Cart \$0.00

My Account | My Cart | Checkout | About Us | FAQs | Contact Us | Log Out

Search entire store here...

Apparel Bags/Drinkware Tech/Office Lifestyle/Event Clearance

MY ACCOUNT

Account Dashboard

Account Information

Address Book

Manage My Cards

Card: XXXX-5993
John Smith
2741 N Central Park Ave
Chicago, Illinois, 60618

EDIT DELETE

Cardholder Information

First Name*

Last Name*

If you click on "Delete", a pop-up box will appear prompting you to confirm if you do in fact want to delete the card. If you do, please click "OK". Otherwise, you can click "Cancel".

Call us for more information: 844.364.5533

Welcome Back, Bridget Miller

Shopping Cart \$0.00

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MY ACCOUNT

Account Dashboard

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Manage My Cards

Card: XXXX-5993
John Smith
2741 N Central Park Ave
Chicago, Illinois, 60618
US

EDIT DELETE

Cardholder Information

First Name*

Last Name*

State/Province*
Please select region, state or province

Zip/Postal Code*

Country*
United States

Are you sure you want to delete this card? This action cannot be reversed.

Cancel OK